

VASA Board of Director Minutes  
December 8, 2025  
VASA HQ

Doug Stone calls the meeting to order at 6:00 pm

### **Roll Call**

**BOD Present:** Ray Blakeney, Lloyd MacCormack. Bob Cruickshank, John Hull, Chris Hill, Jay Potvin, Tom Nazzewski, George Barton, Steve Bean, Fred Elliott, Russell Stone

**BOD Present Online:**

Curt Girard, Chuck Lyman, Mike Coleman, Laura Champagne, Mike Small

**E-Board Present:** Doug Stone, Doug Wheeler, Bill Huff, Melissa LaBounty, Bartholomew Howes (online)

**Staff (Non-voting) present:** Jeremy Sneed, Erik Moreau, Ethan Hill, Gordon Pirie

**Secretary's Report:**

Are there any additions or corrections to the secretaries report?

-Chris Hill made a motion to approve the report, seconded by Fred Elliott, approved by all, none opposed, motion carries

**Treasurer's Report:**

-Bill starts by thanking everyone that has reached out to Jeremy with their clubs banking information and reminds the remaining clubs to do so that all bill pay info can be updated.  
-He points out that the money received is finally starting to exceed expenses making a more positive November.  
-A motion to accept the report by Tom Nazzewski, seconded by Russell Stone, approved by all, none opposed, motion carries.

**Staff Reports:**

**Office Manager from Erik Moreau:**

- **Membership CRM Update:**
  - After terminating our relationship with Hubspot this Fall as our membership CRM, we have been performing our due diligence on potential new partners for 2026. We have narrowed our search down to a program called Joinit.
  - TAD Stickers have arrived from Rydin for 2026.
- **Grant update:**
  - We have been reimbursed for the LNAC VOREC Grant \$26K, the RTP Trailer Grant \$14K and submitted for reimbursement on the Wright Farm Rd RTP Grant for \$50K which should be here any day now. We have applied for \$110K of additional Grant money for 2026 / 2027.

-Bill reminds that the office will be closed from December 20th thru Jan 4th.

**Trails Coordinator - Ethan Hill:**

- **VTMP:** The trails team finished out the season at Jack Pines Pirates. They finished 3 jobs and did winter prep on a 4th. Depending on spring weather, they will likely start there in the 2026 season.
- **Equipment:** Everything has been moved back to the office or parked under cover at David's house. Maintenance has begun on the John Deere Excavator, 2010 C%0 Track truck and got the office riding lawn mower prepped for winter storage. Everything at the office has been put away and prepped for winter as well.
- Ethan adds that the Equipment replacement schedule is in place, that the equipment is looking good at the moment and nothing is in dire need of replacement at the present time/
- He reminds that if anyone has a project that they will need done in 2026, it is important to get your paperwork in as soon as possible.
- The VOREC Flood recovery \$ has runout, he is presently working on trying to get an extension on the \$ needed for Billtown Wheelers, Otherwise, he will reach out to an RTP grant as a backup option.

**Additional Business:**

→ **Executive Director - Doug Stone**

- ◆ The E-board is hoping to have an Executive Director finalized to update for January 2026's meeting

→ **OLD / NEW Business:**

- ◆ **Ray Blakeney** points out that we need to remember our Veterans, and wants to know why VASA doesn't have a flag hanging in the meeting room at the office. He would like to see one back on display.
- ◆ **Fred Elliott** asked about our bylaws in reference to machine size, they still state 64", he thought he recalled a change to 72".
  - The change to 72" was due to a state statute change.

→ **Awards:**

- ◆ **Board Member of the year - Tom Nazzewski**
- ◆ **Outstanding Trail Project - Caledonia All Terrain Travelers**
- ◆ **Landowner appreciation excellence - Northeast kingdom Wheelers**
- ◆ **Largest membership growth - Northeast Kingdom Country Riders**
- ◆ **Trail growth award - Vermont Off-road Club**
- ◆ **Trail stewardship award - Jack Pines Pirates**
- ◆ **Member of the year - Mike Smith**

Russell Stone says thank you to all the office staff and e-board for all their hard work this year as it has been a trying year.

A motion was made to adjourn by Fred Elliott, seconded by Ray Blakeney, meeting was adjourned at 6:51 pm.